

# **YADKIN COUNTY BOARD OF COMMISSIONERS REGULAR SESSION MINUTES**

**Monday, April 1, 2013**

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Services Building located at 217 East Willow Street, Yadkinville, NC on Monday, April 1, 2013 at 9:00am.

## **Present were:**

Chairman Kevin Austin  
Vice Chairman David Moxley  
Commissioner Gilbert Hemric  
Commissioner Marion Welborn  
Commissioner Frank Zachary

**Staff present:** County Attorney, Ed Powell; County Manager, Aaron Church; Deputy County Manager/Finance Officer, Lisa Hughes; and Deputy Clerk to the Board, Tanya Gentry.

**INVOCATION** led by County Manager Aaron Church.

**CALL TO ORDER** by Chairman Austin at 9:00am.

**PLEDGE OF ALLEGIANCE** led by Chairman Austin.

## **ADJUSTMENTS TO/ADOPTION OF THE AGENDA**

**Commissioner Hemric made a motion to adopt the Agenda as presented. Commissioner Zachary second.**

**Vote: 5/0.**

## **PUBLIC COMMENTS**

No one came forward to speak. Chairman Austin closed the Public Comments portion at 9:02am.

## **APPROVAL OF MINUTES**

The March 18, 2013 Regular and Closed Session minutes were reviewed. **Vice Chairman Moxley made a motion to approve both sets of minutes as presented. Commissioner Welborn second.**

**Vote: 5/0.**

## **REPORTS/REQUESTS OF THE BOARD**

### **Public Safety Radio System Recommendation**

Representatives from 4G Communications addressed the Board. 4G Communications is working with the County to find a communications solution that will meet the FCC narrow-banding requirements that have already been mandated. They looked into a network called FirstNet that is being developed. It is a first responder network that the federal government is going to work with the states to push through. The goal is to have this one network be used by all first responders nationwide. 4G Communications found out that Yadkin County will not be able to utilize this network as part of a communications solution because it is not expected to be available until sometime between 2015 and 2017. 4G Communications went over what they believe is needed to become narrow-band compliant and improve communication coverage. An RFP for a communications solution was placed on the County website and sent to ICOM, Raytheon, Kenwood, Tait, Exalt, and Motorola. 4G Communications received and reviewed proposals from Tait, Motorola, and Exalt. They recommend choosing Tait's 800MHz system. Tait allows for a digital software upgrade and a greater amount of flexibility. It comes with 100 portables for vehicles and 100 handhelds. The radios are waterproof and rugged. The current paging network should be left in a "stand-alone" mode that will be tied into dispatch through the WAVE solution. WAVE is not platform specific so it will work with Tait, Motorola, or whatever the County has now. The Exalt Microwave solution would be deployed in conjunction with Tait's radio system.

Representatives from Tait addressed the Board. County Manager Church asked if any legal disputes arise would Tait be willing to settle those disputes in the jurisdiction of Yadkin County. The Tait representatives agreed to settle any disputes in Yadkin County's jurisdiction. County Manager Church asked if Tait would provide in-house 0% financing and the representatives agreed to provide that. Tait designs and manufactures all of their software and major components in-house. They are setup as a charitable trust so they will not be bought, sold, or merged into another company. Tait went over their proposed 800 MHz communications solution. They went with the 800 MHz solution to improve County-wide RF coverage as well as become narrow-band compliant.

A representative from Motorola addressed the Board. County Manager Church asked if any legal disputes arise would Motorola be willing to settle those disputes in the jurisdiction of Yadkin County. The Motorola representative agreed to settle any disputes in Yadkin County's jurisdiction. County Manager Church asked if Motorola would provide in-house 0% financing and the representative agreed to provide that. Motorola is a well-known company that has been in business for years. Motorola stated the Commissioners would not be able to compare their solution to Tait's solution like apples to apples because they did not provide an 800MHz solution. They would like to submit an 800MHz proposal for the Board to review if the Board is interested in going in that direction. Their proposal stayed more with what the RFP requested. The RFP didn't indicate to them that an 800MHz solution was needed. Motorola went over their proposed VHF network communications solution. This solution uses existing towers so the County would not need to spend money building new towers.

#### **CONSENT AGENDA**

**Commissioner Welborn made a motion to approve the Consent Agenda items as presented. Vice Chairman Moxley second.**

**Vote: 5/0.**

The Consent Agenda items that were approved by the Board are as follows:

#### **Animal Control Budget Amendment**

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Utilities	1054380-54300	7,000.00	1,500.00	8,500.00
Telephone	1054380-54200	3,700.00	500.00	4,200.00
Gas/Diesel	1054380-52350	8,900.00	(3,000.00)	5,900.00
Professional Services	1054380-51500	7,000.00	500.00	7,500.00
Departmental Supplies	1054380-52014	6,800.00	500.00	7,300.00

Transfer funds from Gas/Diesel to cover utilities and phone costs for the remainder of the year. Transfer funds from Gas/Diesel to Professional Services and Departmental Supplies to cover costs associated with increased adoption rates.

#### **Human Services Agency Budget Amendment**

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
WIC Nutrition Supplies	1055166-52010	5,549	(2,500)	3,049
WIC Client Services Scanning	1055167-52019	0	2,500	2,500

Transfer of funds to cover costs of scanning closed WIC files to free up needed chart space.

#### **Stephanie Johnson Contract Amendment**

The contract amendment will reduce the contract amount by \$1,000.00 thus freeing the money to be spent elsewhere. The Board approved the contract amendment with Stephanie Johnson and authorized the County Manager to sign it.

#### **Ronald Davis Contract Amendment**

The contract amendment will reduce the contract amount by \$2,500.00 thus freeing the money to be spent elsewhere. The Board approved the contract amendment with Ronald Davis and authorized the County Manager to sign it.

#### **Phillip Batten Psychological & Family Practice Contract Amendment**

The contract amendment will reduce the contract amount by \$1,000.00 thus freeing the money to be spent elsewhere. The Board approved the contract amendment with Phillip Batten and authorized the County Manager to sign it.

#### **Budget Amendment Related to Reducing DSS Contract Costs and Moving Funds**

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Indirect Costs	1055320-57530	488,493	(8,812)	479,681
Psychological Services	1055320-51731	45,000	(4,500)	40,500
Worker's Compensation	1055300-51380	27,000	(2,000)	25,000
IV-D Lawyer Fees	1055320-57510	120,000	4,892	124,892
Paternity Testing	1055300-51645	0	2,500	2,500
Travel & Meeting	1055320-57510	5,000	5,920	10,920
Data Processing	1055300-52013	4,000	2,000	6,000

The above three contract amendments reduced Psychological Services by \$4,500. Those funds, as well as funds from Indirect Costs and Worker's Comp, are being transferred to Paternity Testing, IV-D Lawyer Fees, Travel & Meeting, and Data Processing.

#### **State Contract with LabCorp for Paternity Testing**

The State of North Carolina maintains an umbrella contract with LabCorp for paternity testing. The Human Services Agency asked the Board to authorize them to continue using this State contract rather than having Yadkin County enter into a separate contract with LabCorp. The County cannot get the discounted rates that are offered on the State contract. The Board authorized Human Services to use the State Contract for Paternity Testing exempting them from having a separate individual contract, but the funds still have to be encumbered.

#### **Site Solutions Design Services Proposal for 5-D Recreational Area**

Site Solutions submitted a proposal to do the design services needed for the 5-D Reservoir Recreation Area. The Board approved the proposal.

#### **Frontier Natural Gas Right of Way Agreement**

Frontier Natural Gas requested the County grant them a Right of Way so they could install a gas pipeline to the El Sarape Mexican Restaurant. The Board approved the agreement and authorized the County Manager to sign it.

#### **Brickey Acoustical Agreement**

The agreement is for Brickey Acoustical to perform construction services and ceiling tile work. The Board approved the agreement and authorized the County Manager to sign it.

#### **Tar Heel Basement Systems Contract**

Tar Heel Basement Systems will install a drainage system in the Community Services Building. The Board approved the contract and authorized the County Manager to sign it.

#### **Omega Construction Contract**

This contract is for Omega Construction to renovate the Community Services Building. The Board approved the contract and authorized the County Manager to sign it.

#### **Revised Personnel Policy**

The Personnel Policy needed some revisions. On page 28 the word "breaks" needed to be removed from personal internet use time. On page 60 Longevity was clarified. Only full-time employees (40 hours per

week) are eligible for longevity. On page 45 FMLA was updated and a statement was added that changes made by the Department of Labor take precedence over County policy. The Board adopted the revised Personnel Policy.

#### **Revised Internal Control Policy**

Revisions to the Internal Control Policy were needed to change the purchase order threshold from \$500.00 to \$1,000.00 and to reflect the use of Tyler Forms for printing checks. The Board adopted the revised Policy.

#### **Accept Quote from North Western Emergency Vehicles for Quick Response Vehicle**

EMS has a quick response vehicle (QRV) that has approximately 180,000 miles on it and needs to be replaced with a vehicle that has an increased load range and a better compartment configuration. Informal quotes were requested from four vendors. Each of the vendors was given the specifications for the new vehicle and some information on the used vehicle that will be traded in. North Western Emergency Vehicles was the only vendor to submit a quote. The quote came in at \$64,729.15 with EMS trading in their used vehicle. This year's budget included \$58,000.00 to purchase a new vehicle so the following budget amendment is needed to increase the funds in the Vehicles line item.

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Vehicles	1054330-56100	58,000	7,000	65,000
Vehicle Maintenance	1054330-53040	17,377	(3,500)	13,877
Data Processing	1054330-52013	4,433	(2,500)	1,933
Equipment Maintenance	1054330-53020	2,911	(1,000)	1,911

The Board approved the budget amendment and accepted the quote from North Western Emergency Vehicles to purchase a Quick Response Vehicle.

#### **PUBLIC HEARING/ACTION TO SET PUBLIC HEARING**

None.

#### **BOARD ACTION**

None.

#### **CALENDAR NOTES**

- 1) April 12, 2013 -8:00am Legislative Breakfast at Ace's Restaurant in Yadkinville.

#### **MANAGER'S REPORTS/BOARD ACTION**

##### **Medical Clinic**

The Medical Clinic has moved to its new location at the Hospital and is open today. Work will now begin on the old Health Department Medical Clinic location.

#### **MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED**

##### **Funds Transfers**

Department	Purpose
Health Admin QI (500) Admin Scanning 500	Move funds to scanning to complete the scanning of inactive files.
Register of Deeds Travel/Training (400) Office Supplies 400	Move funds to cover office supplies for the remainder of the year.
Services & Development Vehicle Maintenance (600) Gas/Diesel 600	Vehicle Maintenance funds are no longer needed with the Vehicle Pool. There is an increase in site visits so more fuel is needed.

Services & Development		Correction to previous \$600 funds transfer that was miscoded to wrong line item.
Data Processing Supplies	(600)	
Gas/Diesel	600	

#### **Eveready Mix Concrete Contract**

Parks and Recreation has a contract with them for 3.5 yards of concrete.

#### **High Country Springs Lease Agreement**

This is a lease agreement for water coolers and the purchasing of water from High Country Springs.

#### **Yadtel Service Agreement**

IT has an agreement with Yadtel to install dedicated fiber between the Tax Office and the new CID office located on Elm Street across from the Courthouse.

#### **ePlus Agreement for VMWare**

IT has an agreement with ePlus for VMWare support.

### **BOARD VACANCIES/APPOINTMENTS**

#### **Community Child Protection Team/Child Fatality Team**

There is one vacancy that needs to be filled by a parent of a child who died before their 18<sup>th</sup> birthday.

#### **Joint Nursing Home and Adult Care Home Community Advisory Committee**

There are two vacancies on the Committee.

#### **Surry Community College Board of Trustees**

The Surry Community College Board of Trustees requested that Ed Carter be reappointed to their Board. He has an excellent attendance record and is a valuable member of the Board. **Vice Chairman Moxley made a motion to reappoint Ed Carter to the Surry Community College Board of Trustees. Commissioner Hemric second.**

**Vote: 5/0.**

#### **Aging Planning Committee**

Carolyn Ates has resigned from the Aging Planning Committee. Someone needs to replace her and the Committee would also like to add a new member. The Committee requested that Linda Williams of Yadkinville and Roger Cook of Jonesville be appointed. **Commissioner Zachary made a motion to appoint Linda Williams and Roger Cook to the Yadkin County Aging Planning. Commissioner Welborn second.**

**Vote: 5/0.**

### **COMMISSIONER COMMENTS**

**Commissioner Hemric** thanked everyone for coming out this morning. He appreciated all the presentations. They were good. He was glad to see Rex Baity in attendance.

**Commissioner Welborn** thanked everyone for coming out. He didn't fully understand some of the technical information given on the communication system. The County has a staff person in communications who does understand it and the Board appreciates his guidance.

**Commissioner Zachary** thanked everyone for coming. It was good to see a crowd here this morning. He appreciated the work 4G Communications and the two bidders have put in. The Board is learning things about communications. He thanked County Manager Church and Human Services Director Kim Harrell for the work done in moving the Medical Clinic to the Hospital. Everyone he has talked to about it feels that the move is a good idea. He appreciates all the hard work that has been done.

**Vice Chairman Moxley** thanked everyone for coming. Like Commissioner Welborn, he didn't know a whole lot about the communication system and the specifications involved in it. He is learning a lot and will

need to give it some more thought so he can make an informed decision. He thanked Human Services Director Kim Harrell and everyone else who worked on getting the Medical Clinic moved to the Hospital. He went by the Hospital location when it was being prepared for the Clinic to move into and found the County Manager there helping paint. He thanked Keith Vestal. There were multiple accidents on I77 yesterday and Yadkin County EMS did standby in case their assistance was needed.

**Chairman Austin** thanked everybody for coming. There was a good crowd here. Public involvement is always good. He appreciated 4G Communications, Tait, and Motorola being here to help the Board understand this process. This is a big decision so the Board is trying not to rush into anything. The Board wants to benefit the citizens as much as possible and wants to make an informed decision. He believes a good decision will be made in the end. He was really glad the Medical Clinic was open in its new location at the Hospital today. That is due to the hard work of County staff. He thanked David Trivette, Chuck Tavano, and the rest of the staff that assisted with the move. It took a lot of effort to make that seamless transition. The Hospital is a perfect location for the Clinic and he is glad that it happened.

**Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Commissioner Hemric second.**

**Vote: 5/0.**

After a motion to come out of Closed Session was made and the Board was in **Open Session**, **Commissioner Zachary made a motion to reclassify the Ad Valorem Tax Appraiser position to Assistant Appraiser at a grade 63. Commissioner Welborn second.**

**Vote: 5/0.**

**Vice Chairman Moxley made a motion to reclassify three Paramedics to Lieutenants at a grade of 66 and authorize the County Manager to give each of the three appointed Lieutenants a 2% pay increase and authorize the addition of the classification to the Classification and Pay Plan. Commissioner Hemric second.**

**Vote: 5/0.**

**Commissioner Zachary made a motion to approve the encroachment easement between the Town and the County as presented. Commissioner Welborn second.**

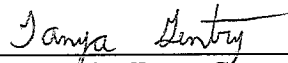
**Vote: 5/0.**

**Commissioner Welborn made a motion to authorize the County to pay Mickey Boyles a salary of \$36,327.00 in his promotion to Sergeant from Detective. Vice Chairman Moxley second.**

**Vote: 5/0.**

**Vice Chairman Moxley made a motion to recess the meeting to 8:00am April 12, 2013 at Ace's Restaurant. Commissioner Zachary second.**

**Vote: 5/0.**

  
Prepared by Tanya Gentry  
Deputy Clerk to the Board

4/15/2013  
Date approved by the  
Yadkin County Board of Commissioners

  
Kevin Austin, Chairman  
Yadkin County Board of Commissioners